

Events Volunteer

Volunteer Title: Events/Campaign Volunteer

Organization: Isabel's House – Crisis Nursery of the Ozarks

Location: Springfield, MO

Position Overview:

Isabel's House is looking for enthusiastic and community-minded individuals to join our team as Events/Campaign Volunteers. As an Events/Campaign Volunteer, you will play a key role in supporting our fundraising and community engagement efforts. This is an excellent opportunity for those who are passionate about event planning, marketing, and making a meaningful impact in the lives of vulnerable children and their families.

Shifts: As needed / on call, Monday-Friday, 9:00 am - 5:00 pm

Key Responsibilities:

- Assist with the planning, organization, and execution of fundraising events and campaigns.
- Support event logistics, including setup, registration, and coordination of volunteers during events.
- Help develop and distribute promotional materials, including flyers, social media content, and newsletters.
- Assist in soliciting donations, sponsorships, and in-kind contributions from local businesses and community members.
- Provide administrative support, including data entry, tracking RSVPs, and maintaining contact lists.
- Engage with event attendees, sponsors, and community partners to promote the mission of Isabel's House.
- Assist in post-event activities, including thank-you letters, donor recognition, and event wrap-up reports.

Time Commitment:

- Flexible scheduling is available to accommodate volunteer availability.

Benefits:

- Make a meaningful impact in the lives of children and families in need.
- Gain hands-on experience in event planning and campaign management.
- Network with other community-minded individuals and local businesses.
- Receive training and support from experienced staff members.
- Be part of a passionate and supportive team at Isabel's House.

How to Apply:

- Interested individuals should complete the volunteer application form on our website or contact Zion Riffe-Stevens at 417-838-2353 or Zions@isabelshouse.org for more information.