



Volunteer Roles



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Direct Childcare Volunteer

- Child-caretaker volunteers at Isabel's House are crucial because they provide consistent, caring interactions that support emotional and social development. Their engagement helps create a stable, nurturing environment, which is essential for children who may be facing instability or trauma.
- **Regular shifts or on-call help are both available.**

Cleaning Volunteer

- Clean spaces promote child development by reducing exposure to harmful germs and allergens, which supports better health and cognitive function. A tidy environment also fosters focus and creativity, helping children learn and play more effectively.
- **Regular shifts or on-call help are both available.**

Kitchen Volunteer

- Kitchen volunteers at Isabel's House play a key role by ensuring that children receive nutritious, balanced meals that support their physical growth and cognitive development. Stable presence of volunteers in the kitchen contributes to a structured routine, which is essential for a child's sense of security and well-being.
- **Regular shifts or on-call help are both available.**

Maintenance and Repair

- Maintenance volunteers at Isabel's House are vital because they ensure that the environment remains safe, clean, and functional, which directly impacts the children's well-being.
- **Shifts: Flexible timing based on volunteer ability and house needs. Regular shifts or on-call help are both available.**

Help Desk and Crisis Line

- Crisis line and help desk volunteers at Isabel's House are essential as they provide immediate support and guidance to families in distress, helping to stabilize crises that could negatively impact children.
- **Regular shifts or on-call help are both available.**

Office Volunteer

- Office volunteers at Isabel's House are essential because they help with administrative tasks, allowing staff to focus more on direct childcare and program development. Their support ensures smooth operations and efficient management, which enhances the overall effectiveness of the organization.
- **Shifts: Monday- Friday 9:00am - 12:00pm, 1:00pm - 4:00pm.**

Events Volunteer

- Efforts in organizing and executing events raise awareness and funds, ensuring that the children receive consistent care and support. Additionally, these volunteers help build community connections, which are crucial for long-term support and growth of the organization's mission.
- **Shifts: As needed / on call**



Development Associate
Zion Riffe-Stevens
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417-838-2353

Direct Childcare Volunteer

Volunteer Title: Direct Childcare Volunteer

Organization: Isabel's House - Crisis Nursery of the Ozarks

Location: Springfield, MO

Position Overview:

Isabel's House is seeking compassionate and dedicated volunteers to join our team as Child Caretakers. As a Volunteer Child Caretaker, you will have the opportunity to provide direct care and support to children during their stay at Isabel's House. This role is ideal for individuals who have a passion for working with children and want to make a meaningful impact in their lives during times of family crisis.

- **Regular shifts or on-call help are both available.**

Key Responsibilities:

- Provide attentive and nurturing care to children of various ages, ensuring their safety and well-being at all times.
- Engage children in age-appropriate activities, including playtime, reading, and educational games.
- Assist with daily routines such as meal times, naps, and bedtime.
- Offer emotional support and comfort to children experiencing separation from their families.
- Maintain a clean, safe, and organized environment for children to play and rest.
- Collaborate with staff to implement individual care plans for each child, addressing their unique needs.
- Support children in developing positive social skills and building self-esteem.
- Document daily activities and observations as required by Isabel's House protocols.

Qualifications:

- Ability to pass a background check and complete required training.

Time Commitment:

- A minimum of 4 - 8 hours per week is preferred. Flexible scheduling is available to accommodate volunteer availability.

Benefits:

- Make a positive difference in the lives of children during times of crisis.
- Gain valuable experience in child care and early childhood development.
- Be part of a supportive and caring community at Isabel's House.
- Receive training and support from experienced staff members.

How to Apply:

- Interested individuals should complete the volunteer application form on our website or contact Zion Riffe-Stevens at 417-838-2353 or Zions@isabelshouse.org for more information.

Cleaning Volunteer

Volunteer Title: Volunteer Cleaner

Organization: Isabel's House – Crisis Nursery of the Ozarks

Location: Springfield, MO

Position Overview:

- Isabel's House is seeking dedicated and reliable volunteers to join our team as Cleaning Assistants. As a Volunteer Cleaning Assistant, you will play a crucial role in maintaining a clean, safe, and welcoming environment for the children and families we serve. This volunteer position is ideal for individuals who are detail-oriented, take pride in their work, and want to contribute to the well-being of our community.
- **Regular shifts or on-call help are both available.**

Key Responsibilities:

- Perform routine cleaning tasks, including sweeping, mopping, vacuuming, and dusting.
- Clean and sanitize bathrooms, kitchens, and common areas to ensure a hygienic environment.
- Wash and sanitize toys, play equipment, and other items used by children.
- Assist with organizing and tidying up storage areas and other spaces as needed.
- Follow established cleaning procedures and safety guidelines.
- Report any maintenance or repair issues to the staff for prompt attention.
- Support staff in maintaining a clutter-free and organized facility.

Qualifications:

- Ability to pass a background check and complete required training.

Time Commitment:

- A minimum of 4 hours per week is preferred. Flexible scheduling is available to accommodate volunteer availability.

Benefits:

- Make a positive impact by contributing to a clean and safe environment for children and families.
- Gain experience in cleaning and facility maintenance.
- Be part of a supportive and caring community at Isabel's House.
- Receive training and support from experienced staff members.

How to Apply:

- Interested individuals should complete the volunteer application form on our website or contact Zion Riffe-Stevens at 417-838-2353 or Zions@isabelshouse.org for more information.

Kitchen Volunteer

Volunteer Title: Kitchen Volunteer

Organization: Isabel's House - Crisis Nursery of the Ozarks

Location: Springfield, MO

Position Overview:

Isabel's House is seeking compassionate and dedicated volunteers to join our team as Kitchen Assistants. As a Kitchen Assistant Volunteer, you will play a vital role in ensuring that the children and families at Isabel's House receive nutritious and delicious meals in a caring and supportive environment. This volunteer opportunity is perfect for individuals who enjoy cooking, are organized, and want to make a difference in the lives of vulnerable children and their families.

- **Regular shifts or on-call help are both available.**

Key Responsibilities:

- Assist with the preparation and cooking of meals and snacks for children staying at Isabel's House.
- Help maintain a clean, organized, and sanitary kitchen environment.
- Wash dishes, utensils, and kitchen equipment after meal preparation and service.
- Assist with inventory management, including checking supplies and restocking ingredients as needed.
- Follow food safety guidelines and procedures to ensure the health and well-being of all children.
- Collaborate with staff to plan and prepare child-friendly meals that meet dietary needs.
- Support the kitchen staff in meal service, including serving food to children.
- Provide a warm and friendly atmosphere for children during mealtime.

Qualifications:

- Ability to pass a background check and complete required training.

Time Commitment:

- A minimum of 4 - 8 hours per week is preferred. Flexible scheduling is available to accommodate volunteer availability.

Benefits:

- Make a positive impact in the lives of children and families in crisis.
- Gain valuable experience in a kitchen environment.
- Be part of a supportive and caring community at Isabel's House.
- Receive training and support from experienced staff members.

How to Apply:

- Interested individuals should complete the volunteer application form on our website or contact Zion Riffe-Stevens at 417-838-2353 or Zions@isabelshouse.org for more information.

Maintenance and Repair

Volunteer Title: Maintenance and Repair Volunteer

Organization: Isabel's House – Crisis Nursery of the Ozarks

Location: Springfield, MO

Position Overview:

Isabel's House is seeking dedicated and skilled volunteers to join our team as Maintenance and Repair Volunteers. In this role, you will help ensure that our facility remains safe, functional, and welcoming for the children and families we serve. This volunteer opportunity is ideal for individuals with a knack for fixing things and a desire to use their skills to make a difference in the community.

Shifts: Flexible timing based on volunteer ability and house needs. Regular shifts or on-call help are both available.

Key Responsibilities:

- Perform routine maintenance tasks, including minor repairs, painting, and upkeep of the facility.
- Assist with general plumbing, electrical, and carpentry tasks as needed.
- Conduct regular inspections of the building and grounds to identify any repair or maintenance needs.
- Help maintain the cleanliness and organization of storage areas and maintenance supplies.
- Collaborate with staff to prioritize and address maintenance issues promptly.
- Ensure that all repairs and maintenance work comply with safety standards and building codes.
- Support larger facility projects as they arise, such as renovations or equipment installations.

Qualifications:

- Ability to pass a background check and complete required training.

Time Commitment:

- Flexible scheduling is available to accommodate volunteer availability.

Benefits:

- Make a tangible impact on the safety and comfort of children and families in crisis.
- Utilize and develop your maintenance and repair skills in a meaningful way.
- Be part of a supportive and caring community at Isabel's House.
- Receive training and support from experienced staff members.

How to Apply:

- Interested individuals should complete the volunteer application form on our website or contact Zion Riffe-Stevens at 417-838-2353 or Zions@isabelshouse.org for more information.

Crisis Line and Help Desk

Volunteer Title: Crisis Line and Help Desk Volunteer

Organization: Isabel's House – Crisis Nursery of the Ozarks

Location: Springfield, MO

Position Overview:

- Isabel's House is looking for compassionate and committed individuals to serve as Crisis Line and Help Desk Volunteers. In this role, you will provide critical support to families in crisis by answering calls to our 24/7 crisis line and assisting with inquiries at our help desk. This is an excellent opportunity for individuals who are empathetic, patient, and eager to make a meaningful difference in the lives of children and families facing difficult situations.
- **Regular shifts or on-call help are both available.**

Key Responsibilities:

- Answer calls to the crisis line, providing immediate support, information, and referrals to families in need.
- Assist callers with understanding the services provided by Isabel's House and guide them through the intake process.
- Offer emotional support to callers in crisis, helping them to stay calm and providing a listening ear.
- Maintain accurate records of all calls and interactions, ensuring that critical information is documented.
- Assist with help desk inquiries, including greeting visitors, answering questions, and directing them to appropriate resources.
- Collaborate with staff to ensure that families receive the necessary support and services.
- Maintain confidentiality and adhere to all privacy guidelines and procedures.
- Channel In-kind donations and coordinate with the facilities manager to store donations.

Qualifications:

- Ability to pass a background check and complete required training.

Time Commitment:

- A minimum of 4 hours per week is preferred. Flexible scheduling is available to accommodate volunteer availability.

Benefits:

- Make a meaningful impact by providing support to families in crisis.
- Gain valuable experience in crisis intervention and support services.
- Be part of a supportive and caring community at Isabel's House.
- Receive training and support from experienced staff members.

How to Apply:

- Interested individuals should complete the volunteer application form on our website or contact Zion Riffe-Stevens at 417-838-2353 or Zions@isabelshouse.org for more information.

Office Volunteer

Volunteer Title: Volunteer Office Assistant

Organization: Isabel's House – Crisis Nursery of the Ozarks

Location: Westward Alliance, 620 West Republic Road Springfield, MO 65807, Suite 106

Position Overview:

Isabel's House is seeking organized and motivated individuals to join our team as Volunteer Office Assistants. In this role, you will provide crucial administrative support to ensure the smooth operation of our office. This is an excellent opportunity for volunteers who are detail-oriented, have strong communication skills, and want to contribute to a meaningful cause by supporting our mission to help children and families in crisis.

- **Regular shifts or on-call help are both available.**

Key Responsibilities:

- Assist with general office tasks, including answering phones, greeting visitors, and responding to inquiries.
- Manage and organize files, records, and documents, both physical and digital.
- Support the staff with data entry, copying, scanning, and filing.
- Help maintain an orderly and welcoming office environment.
- Assist with preparing materials for meetings, events, and outreach activities.
- Coordinate and manage the scheduling of appointments and meetings.
- Assist with the preparation and mailing of newsletters, invitations, and other correspondence.
- Provide support for special projects and events as needed.

Time Commitment:

- A minimum of 4 hours per week is preferred. Flexible scheduling is available to accommodate volunteer availability.

Benefits:

- Gain valuable experience in an office environment.
- Contribute to the mission of preventing child abuse and neglect in Southwest Missouri.
- Be part of a supportive and caring community at Isabel's House.
- Receive training and support from experienced staff members.

How to Apply:

- Interested individuals should complete the volunteer application form on our website or contact Zion Riffe-Stevens at 417-838-2353 or Zions@isabelshouse.org for more information.

Events Volunteer

Volunteer Title: Events/Campaign Volunteer

Organization: Isabel's House – Crisis Nursery of the Ozarks

Location: Springfield, MO

Position Overview:

Isabel's House is looking for enthusiastic and community-minded individuals to join our team as Events/Campaign Volunteers. As an Events/Campaign Volunteer, you will play a key role in supporting our fundraising and community engagement efforts. This is an excellent opportunity for those who are passionate about event planning, marketing, and making a meaningful impact in the lives of vulnerable children and their families.

- **Regular shifts or on-call help are both available.**

Key Responsibilities:

- Assist with the planning, organization, and execution of fundraising events and campaigns.
- Support event logistics, including setup, registration, and coordination of volunteers during events.
- Help develop and distribute promotional materials, including flyers, social media content, and newsletters.
- Assist in soliciting donations, sponsorships, and in-kind contributions from local businesses and community members.
- Provide administrative support, including data entry, tracking RSVPs, and maintaining contact lists.
- Engage with event attendees, sponsors, and community partners to promote the mission of Isabel's House.
- Assist in post-event activities, including thank-you letters, donor recognition, and event wrap-up reports.

Time Commitment:

- Flexible scheduling is available to accommodate volunteer availability.

Benefits:

- Make a meaningful impact in the lives of children and families in need.
- Gain hands-on experience in event planning and campaign management.
- Network with other community-minded individuals and local businesses.
- Receive training and support from experienced staff members.
- Be part of a passionate and supportive team at Isabel's House.

How to Apply:

- Interested individuals should complete the volunteer application form on our website or contact Zion Riffe-Stevens at 417-838-2353 or Zions@isabelshouse.org for more information.